

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting May 14, 2019

Chairman Gregory Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on December 20, 2018
- Published in the Howell Times on December 29, 2018
- Filed written notice with the Township Clerk on December 17, 2018
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bommer, Stalling, Bailey, and Acampora all in attendance.

It was noted that there were six (6) members of the public in attendance.

Administering the Oath of Office: None

Commissioner Acampora reported that the regular workshop Meeting Minutes of April 8, 2019 were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on April 9, 2019.

A motion to approve the minutes was made by Commissioner Bommer and seconded by Commissioner Bailey. The motion passed unanimously by the Board.

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

PAYMENT OF BILLS: Commissioner Bailey presented the following bills for payment:

Bills	Amount
Optimum	\$ 168.65
witmer public safety	\$ 312.00
Cit	\$ 97.00
Greg Scarlato	\$ 34.25
James eadicicco	\$ 42.65
nj american water	\$ 3,358.00
van wickle auto supply	\$ 131.38
firefighter one	\$ 3,292.56
Verizon	\$ 190.05
alpine software	\$ 6,728.35
Csm	\$ 356.00
Defender	\$ 1,099.54
Netlink	\$ 199.00
witmer public safety	\$ 5,212.50
witmer public safety	\$ 239,961.60
taylor oil co	\$ 1,010.04
Esi	\$ 2,049.00
Totals	\$ 264,242.57

A motion was made by Commissioner Bommer and seconded by Clerk Acampora to pay the bills. A roll call vote was taken with the following results:

Scarlato – Yes, present on own bills

Bommer – Yes

Bailey – Yes

Stalling - yes

Acampora – Yes

The motion passed unanimously 5-0.

COMMUNICATIONS

Received

Liberty Mutual Insurance – statements reflecting credit balances

Liberty Mutual Insurance – workers comp. poster for posting in fire house

Gladfelter insurance – status update on claim for vehicle 486

GMC – 2016 Suburban Awareness notice of possible break defects

Sent

None

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

COMMITTEES

Executive Board

Meeting held on 4/25/19 attended by Commissioners Bommer and Scarlato.

Next meeting will be held on 5/23/19.

Joint Board meeting on 6/6/19 at Station 19-1 @ 7:30pm

Station 19-1 is looking to replace two (2) commissioners – one due to a member's death and the other due to resignation.

Next communications meeting will be 5/16/19

Social media policy was presented to all Board's for their review. Hoping for full approval by next E-Board meeting.

Chief's Report

All reports were submitted.

Firefighters McMahon and Hotmar are now off medical leave and back on the active roster.

An MSA SCBA was malfunctioning and the issues have been corrected.

Communications meeting – Chief stated there was an audio problem at today's call.

The Chief requested permission to take support vehicles to Harrisburg, PA for the weekend. The Board approved.

Turnout Gear – the officers are exploring all manufacturers of turnout and will come back to the Board with their suggestions.

The State Forest Fire Service is going to inspect Brush 494 and let us know what will be required in order for the truck to be placed on a State Certified team.

Hose testing was completed on 5/8/19. There were 4 lengths of 5" hose that failed and need to be repaired.

Chief Engineer

Chief Gotto stated that the SCBA brackets in the trucks are having issues. Need to get past the "break-in" period and they should be fine.

Brush 494 carburetors has been replaced

Engine 475 – the pumps volume/pressure switch is scheduled to be changed. The engine is currently stuck in the volume position.

Tanker 495 – the back-up camera has been ordered and will be replaced when the vendor received it.

Purchaser:

All equipment has been ordered with the exception of the SCBA bags.

Five (5) eye-glass inserts have been ordered for fire fighters that need glasses for their SCBA masks.

Trash pump have not been ordered yet.

Miscellaneous equipment needed:

- Fire fighter Nomax hoods
- Fire fighter gloves

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to look for this equipment in Harrisburg, PA and possible purchase them in bulk at a discount. Motion passed unanimously by the Board.

EMS equipment: gloves, bandages, ice bags, etc. – not to exceed \$800

WiFi connection for Engine 480

Training – bail-out training for ten (10) fire fighters

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to purchase the above referenced items. Motion passed unanimously by the Board.

Chief Gotto stated that the fire company received a donation of 3 PET oxygen masks that will be placed on the apparatus.

Chief Gotto stated that our current FIT testing machine will not handle fit testing of the new MSA packs. Our choices will be to have Access Health or MSA perform the fit testing OR purchase new parts to equip our current machine and perform the tests ourselves. The Chief will look into upgrading our current machine.

TRUCK COMMITTEE: Progress

OLD BUSINESS:

Social media policy was presented at this meeting. We are reviewing the policy with our attorney to make final revision. The policy will have it first reading at the June meeting. There will also be a discipline policy presented with this policy. There was a long discussion between the Board and meeting attendees.

The Board has decided not to reimburse members for travel expenses when attending training classes.

NEW BUSINESS: None

GOOD AND WELFARE: None

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS: None

PAYROLL: None

TREASURER'S REPORT: Commissioner Stalling reported the following balances for the for the Board's accounts:

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

CHECKING ACCOUNT

OPENING BALANCE	\$ 24,766.56
INTEREST	\$ 3.14
TRANSFER	<u>\$ 264,242.57</u>
SUB-TOTAL	\$ 289,012.27

NJ – PERS TEPS Payment	\$
BILLS PAID	<u>\$ 264,242.57</u>
CLOSING BALANCE	\$ 24,769.70

SAVINGS ACCOUNT

OPENING BALANCE	\$2,039,895.01
DEPOSIT (HOWELL TWP.)	\$ 183,988.66
DEPOSIT (LIBERTY MUTUAL)	\$ 2,668.76
INTEREST	<u>\$ 1,406.58</u>
SUB-TOTAL	\$2,227,959.01
TRANSFER TO PAYROLL	\$
TRANSFER TO CHECKING	<u>\$ 264,242.57</u>
CLOSING BALANCE	\$1,963,716.44

PAYROLL ACCOUNT

OPENING BALANCE	\$ 7,757.42
TRANSFER	\$
ADP	\$
INTEREST	<u>\$ 11.75</u>
SUB-TOTAL	\$ 7,769.17

PAYROLL	\$
FEES	\$
FEES	<u>\$ 25.49</u>
CLOSING BALANCE	\$ 7,743.68

The Treasurer's report was accepted on a motion by Commissioner Acampora and seconded by Commissioner Bailey and passed unanimously by the Board.

PUBLIC COMMENT: There were seven (7) members of the public in attendance at the end of the meeting.

EXECUTIVE SESSION: None

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

ADJOURNMENT: This concluded the business before the Board, so a motion was made by Commissioner Bommer and seconded by Commissioner Bailey to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 21:40 hours.

Respectfully submitted:



Michael L. Acampora
Clerk